



Home Office

Safer Streets Fund Round Four Application Form

1.1 Bidders are expected to employ a problem-solving approach to proposals, whereby they seek to develop an in depth understanding of the crimes/problems in their area (scanning and analysis) using data and consultation, and propose solutions that have the best chance of preventing these crimes and issues based on available evidence. It is also key that bidders make a realistic appraisal of what can be delivered during the timeframe available – using information and experience of lead-in times – and propose suitable sustainability plans for interventions.

1.2 Bids will be entered into one of four competitions (primary, secondary, tertiary, and quaternary) dependent on level of priority. PCCs must determine the priority order of their bids, including any being led by local authorities, and ensure their first priority bid is entered into the primary competition, their secondary priority bid is entered into the secondary competition, and so forth. As eligible CSOs are only permitted one bid, all CSO bids should be entered into the primary competition. The Home Office will first assess all primary bids, moving on to assess secondary bids should funding be available. If funding remains after assessment of secondary bids, the Home Office will assess all tertiary bids, and so forth.

1.3 The application form is divided into four shorter sections as detailed below:

- **Part A:** compliance questions – this includes questions around the amount of funding requested, crimes targeted, area selection and independent evaluation.
- **Part B:** technical capability and capacity –bidders are asked to outline their plan, including their understanding of problems in target areas, proposed response and rationale, deliverability, and sustainability.
- **Part C:** financial forecast – this section requires a light touch financial forecast for the delivery period, covering both Home Office funding and matched funding. Please forecast as accurately as possible as this will be used to track progress on delivery throughout the grant. Costs will be compared to those outlined throughout the bid – please check costings are consistent.
- **Part D:** declarations – this section includes financial and commercial declarations, including agreement from all partners involved in the delivery of your plan.

1.4 **Attachments:**

- If a bidder's target area/s cannot clearly be demonstrated through LSOA codes, a map of the target area, clearly outlining its geographic boundaries, should be submitted in addition to the relevant LSOA codes.
- Bidders may also choose to attach an Environmental Visual Audit (EVA) of their target area. This is not mandatory but does help the assessment panel to visually understand the changes being proposed in the plan and how they meet the needs of the individual area. Bids should be understandable to assessors without needing to read the EVA.

1.5 To support areas in developing their plans we have provided the application form with example content below. The exemplar area (Extown) is fictional, as are the accompanying statistics.

1.6 Bidders must score 50 or above on each weighted question to be eligible for funding, as well as meeting the mandatory requirements. Further information about scoring is provided in the 'Instructions to Bidders' document available on the Jaggaer e-sourcing platform.

Part A: Details and Compliance

Failure to provide the necessary details in any of the questions in Part A could result in your bid being rejected.

1. Bidder details

Lead Bidder:

- Organisation Name: *Epsom and Ewell Borough Council*
- Type of organisation (PCC/CSO/LA): *LA*
- PCC area (if same as organisation name, please repeat): *Surrey PCC*
- Bid Prioritisation (Primary/Secondary/Tertiary/Quaternary): *Primary*

If you are a Local Authority, please confirm the contact details of the PCC and a contact within their office who has authorised your bid:

- PCC Name: *Lisa Townsend PCC*
- PCC Email: surreyPCC@surrey.police.uk
- OPCC Contact Name: [REDACTED]
- OPCC Contact Email: [REDACTED]
- OPCC Contact Phone: [REDACTED]

First point of contact for this bid:

- Name: [REDACTED]
- Role: *Head of Housing and Community*
- Email: [REDACTED]
- Phone: [REDACTED]

Please include at least one other key contact for the bid, such as the finance lead:

- Name: [REDACTED]
- Role: *Public Protection Manager*
- Email: [REDACTED]
- Phone: [REDACTED]
- Name: [REDACTED]
- Role: *Community Safety and Enforcement Officer*
- Email: [REDACTED]
- Phone: [REDACTED]

2. Please confirm the <u>total</u> amount of Safer Streets Funding you are bidding for from this round of funding (up to £750,000).
£271,712
3. Please confirm the total amount of Safer Streets funding you are bidding for from for the 2022/23 financial year (up to £500,000 spendable until 31 March 2023).
£262,462
4. Please confirm the total amount of Safer Streets funding you are bidding for from the 2023/24 financial year (up to £250,000 spendable between April 2023 and 30 September 2023).
£9,250
5. Please state the total amount of matched funding you will be providing to support this bid (for PCCs and LAs this must be at least a 50% contribution: a bid requesting £750,000 of Home Office funding would need to provide at least £375,000 in matched resource – this can be in kind or funding. CSOs are not mandated to provide matched funding and will not be scored less favourably for not proving matched funding.
£964,000.07
6. Please state the date by which matched funding contribution will be spent/provided (ideally this will be spent by 30 September 2023, but bidders may choose to provide the matched contribution until March 2024).
March 2024 but with project management costs until 30 September 2023
7. Please confirm that (Yes/No):
<ul style="list-style-type: none"> a) If successful, you are able to accept payments quarterly in arrears. b) You accept that the Home Office will only provide funding up to the successful bid amount, for the purpose specified, for activity carried out prior to the deadlines stated (funding for the 2022/23 financial year must be spent by 31 March 2023, and Home Office funding for the 2023/24 financial year must be spent and activity completed by 30 September 2023). c) The activity you are bidding for is not already underway.

- a) Yes
- b) Yes
- c) Yes.

8. Please confirm the geographic boundaries and population information for your bid:

- a. Confirm the name/s of the target area
- b. Confirm the type/s of space targeted (i.e. residential, commercial – a city centre, rural, night-time economy)
- c. Identify the LSOA codes for the area/s you are targeting. LSOA codes must be provided as an eight-digit code and the LA name, such as: E01012053, Middlesbrough 009A. Areas do not have to be 'coterminous'. Further information on LSOA codes is provided in the prospectus at Annex A.
- d. Is a map attached? Please attach a map of the area **as well as** confirming the LSOA codes if your area cannot be clearly defined through LSOA codes.

- a) *Epsom Town Centre*
- b) *Town Centre night time economy*
- c) *E01030411, Epsom and Ewell 008B*
- d) *Yes – See attachment Appendix 1-Map of area-safer streets.*

9. Please identify which crime or issue type or types is the primary focus of your bid. This could be neighbourhood crime, anti-social behaviour, or VAWG in public places, feelings of safety from VAWG or ASB; you may select a combination of these.

This Safer Streets funding application is for Epsom town centre is a collaboration between Epsom & Ewell Borough Council and Surrey Police, with the support of the local business community. The bid focuses on the themes of increased ASB (with particular reference to violence associated with the night-time economy [NTE]), VAWG associated with the NTE (namely drink spiking, harassment, and assault) and feelings of safety pertaining to both ASB and VAWG.

There has already been extensive local partnership work completed around these issues, including a running Joint Action Group, close working with Pub Watch, and ongoing consultation with the Business Improvement District.

10. Please identify the specific crime or issue type or types you are planning to target through your bid (if neighbourhood crime, this could be robbery, theft from person, vehicle crime, burglary; if VAWG, forms of VAWG may include

harassment, rape, sexual assault; if ASB, specific types could include Environmental ASB or criminal damage).
VAWG – spiking, sexual assault, harassment ASB – rowdy and inconsiderate behaviour, nuisance, physical violence/fighting, shouting, intimidating behaviour, criminal damage
11. Please identify any other crime types you expect your bid to have an impact on. This could include serious violence, acquisitive crimes such as bike theft or shop lifting, or ASB (where it is not a primary target of the bid)
Violence, theft from person, vehicle crime, bike theft, shoplifting
12. Please confirm whether you are happy for your bid, if successful, to be shared with: a) the independent evaluator of the fund (Y/N). This is <u>mandatory</u> for successful bids to ensure the Fund’s effectiveness can be assessed fully so lessons are learnt to improve future crime prevention activity and inform future Government investment. The independent evaluator has not yet been contracted. b) Police Crime Prevention Initiatives (PCPI) (Y/N). PCPI have been funded by the Home Office to provide delivery support to successful Safer Streets Fund projects. We would like to share overview information about successful bids to aid them in supporting successful projects.
a) <i>Yes – we consent to our bid being shared with independent evaluators.</i> b) <i>Yes – we consent to our bid information being shared with PCPI.</i>
13. Please confirm you accept all the terms and conditions detailed in the enclosed Multi-Year Grant Agreement and confirm that you will comply with them.
<i>Yes, we confirm acceptance and compliance.</i>
14. Please confirm you have carried out all due diligence prior to submitting your response.
<i>Yes, we have carried out all due diligence.</i>

15. Please confirm that your submission will meet the Authority's requirements without negotiations being required at the award stage.
Yes
16. I confirm that I have read and understood the Non-Collusion Certificate & Bid Form. I understand that by making this declaration, I am agreeing to abide by all the terms required by the Non-Collusion Certificate & Bid Form.
Yes

Part B – Technical Questions

This section outlines the questions that you will need to answer to outline your plan. A minimum score of 50 is required on each weighted question to be eligible for funding; bidders must also meet the other mandatory requirements outlined elsewhere in the application.

- 1. Scanning, Analysis and Consultation - please describe the area you are targeting and why, the problems you are targeting through your plan (neighbourhood crime, ASB, VAWG in public places, or feelings of safety from VAWG or ASB), your analysis of the drivers of this problem, and information gained from mandatory consultation. (25%, 1000 words max)**

Descriptions of specifics that should be included are outlined in the subheadings below (while subheadings are provided for clarity and suggested structure, you may choose to structure your answer differently provided it still covers the requisite information):

Scanning

- A description of your chosen area/s and the reasons why you have chosen it, including the specific crime or issue type(s) to be targeted. You are expected to refer to some combination of data, statistical sources, anecdotal evidence, and consultation feedback from residents and stakeholders to define the relevant crime types and issues in the area. You are also strongly encouraged to include: trends on crime and issues over recent years, information as to why the problem is a concern to the local community, and information on any other types of crime and disorder you have identified as a secondary target.
 - Please see Annex A in the prospectus for potential sources to refer to in this section. For example, bidders targeting neighbourhood crime are strongly encouraged but not mandated to make use of crime benchmark information.

Analysis

- Analysis of the factors driving the target crimes and issues in your target area and an overall hypothesis about the problem (we particularly welcome explanation of the data sources used, as well as the time period they cover). This could include:
 - Analysis of previous incidents – including information about victims, offenders, method of offense, locations and times of offence.
 - Wider demographic information about the area, including markers of deprivation and risk factors associated with ASB if relevant.
 - Information gained from consultation with stakeholders about the causes of the problems in the target area.

- Whether your area has previously attempted to tackle this issue, and if so, some insight into how this has impacted your analysis. For example, any use of the powers under the 2014 Anti-Social Behaviour, Crime and Policing Act.
- You are also encouraged to undertake an Environmental Visual Audit (EVA) to assist with your response to this part of the question. To enable assessors to easily understand your local area it is important that the key information from your EVA is included in your main answer. You may attach your completed EVA to your application; however, assessors should not need to refer to this to understand your bid. The EVA will not be marked.

Consultation (this information may be integrated into the scanning and analysis)

- A summary of the information obtained through your mandatory consultation with relevant stakeholders.
- An explanation of how you have taken this information on board when formulating your proposal. This could include using this information to help select your target area or which crime types or issues to target.

Answer (max 1000 words - bodies of text included within inserted images will also count towards the wordcount):

Epsom is a bustling market town rich in heritage located on the fringes of Greater London. There are good daytime transport links, with a mainline train station in the town. The area has a busy high street, numerous bars and restaurants, and a residential element.

We have included some key figures within this section of the application, **however additional further data and survey results can be found in the appendices.**

There are two large nightclubs with a joint capacity of 800. Taxis/private hire are the only public transport available after midnight, with just one private hire company operating from within the Town Centre, next to the only late-night food venue. There are several pinch points created when customers egress from the venues and there are issues with dispersal (e.g. waiting for taxis or food).

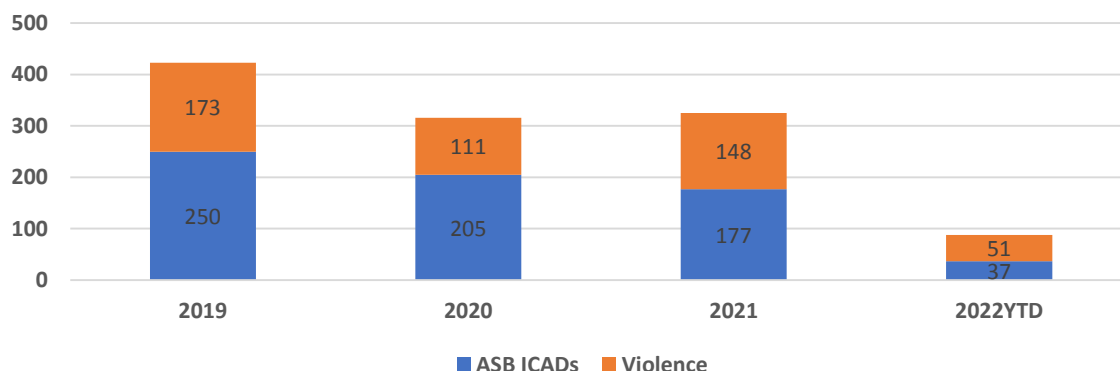
The below map depicts key hot spots for violence that took place outside of or away from venues (Jul-Dec 21):



There is anecdotal evidence from some licenced premises that they are 30% busier than pre-pandemic levels. This is partially due to a decline in NTE's in nearby Croydon, Sutton, and Kingston. With Epsom being a small town, its infrastructure was already struggling to cope with the visitors generated by the NTE, which has now been compounded.

- The majority of ASB and VAWG are connected to the NTE. 71% of reported ASB between Sept21 and Feb22 took place at night (6pm-5am).
- The primary reported behaviour was fighting/violence which was mentioned in 27% of incidents.
- Notably 67% of criminal damage occurred at night and 83% outside in public spaces.
- In 2021, almost 90% of violence-based crime occurred at night.

Violent Crimes and ASB Reports



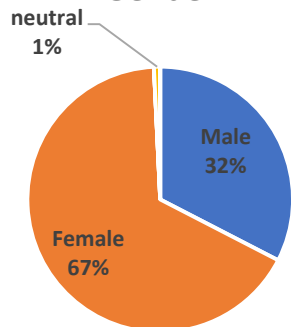
Between Jan21-Mar22 84% of VAWG (excluding stalking/harassment and Domestic Abuse) occurred at night. A recent survey showed that only 30% of respondents felt safe in the town centre at night and this figure fell further to 18% within nightclubs themselves.

In 2019 and 2020 we had two anecdotal reports of spiking, however in 2021 we had 9 crime occurrences involving spiking and within the first 3 months of 2022 we have had 7 reports. This increase is alarming.

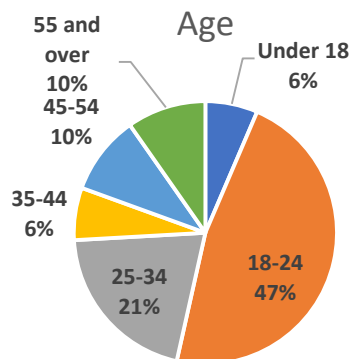
The #NightTimeSafety Survey, specific to Epsom town centre, was created in correlation with the Safer Streets bid. This was available between 21Apr22- 3May22 and crucial to further confirming concerns. There were 167 responses. We specifically targeted the demographic most likely to be impacted by these issues (18-35YOA).

Respondent Demographics:

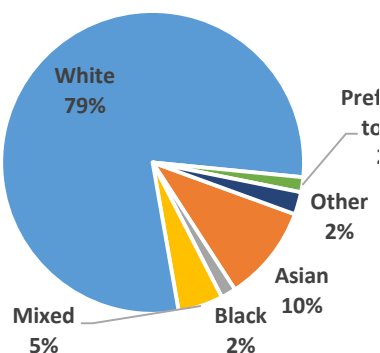
Gender



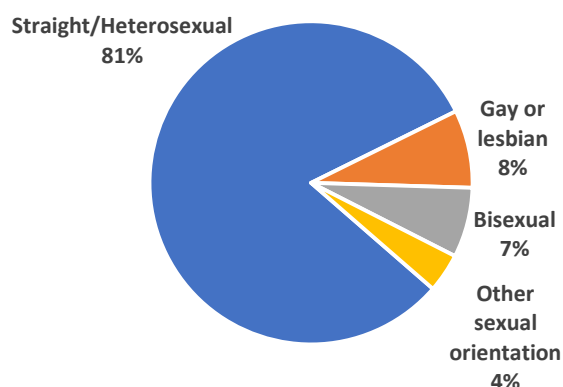
Age



Ethnicity



Sexual Orientation

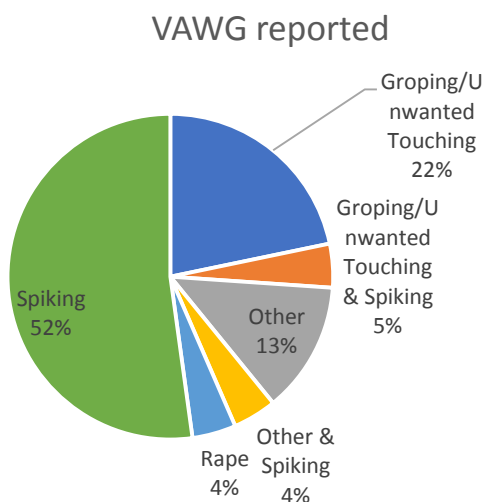


The survey confirmed our suspicion of an issue with underreporting of VAWG demonstrating:

- 45% experienced cat-calling or wolf whistling
- 33% experienced inappropriate sexual attention
- 20% experienced sexual assault/unwanted touching or contact
- 5% experienced spiking

**these results also include male respondents.*

This contradicts the proportions of behaviours indicated by crime figures (Jul21-Feb22) shown in the adjacent graph.



Selected quotes obtained during the survey:

"My friend was spiked... there was a stabbing outside my flat, robbery across my road and friends have been followed home."

"Every time I go out to a club or bar in Epsom almost without fail I receive unwanted attention from bothersome males including inappropriate touching from stranger... I feel one of the security staff should have noticed and stepped in to assist me"

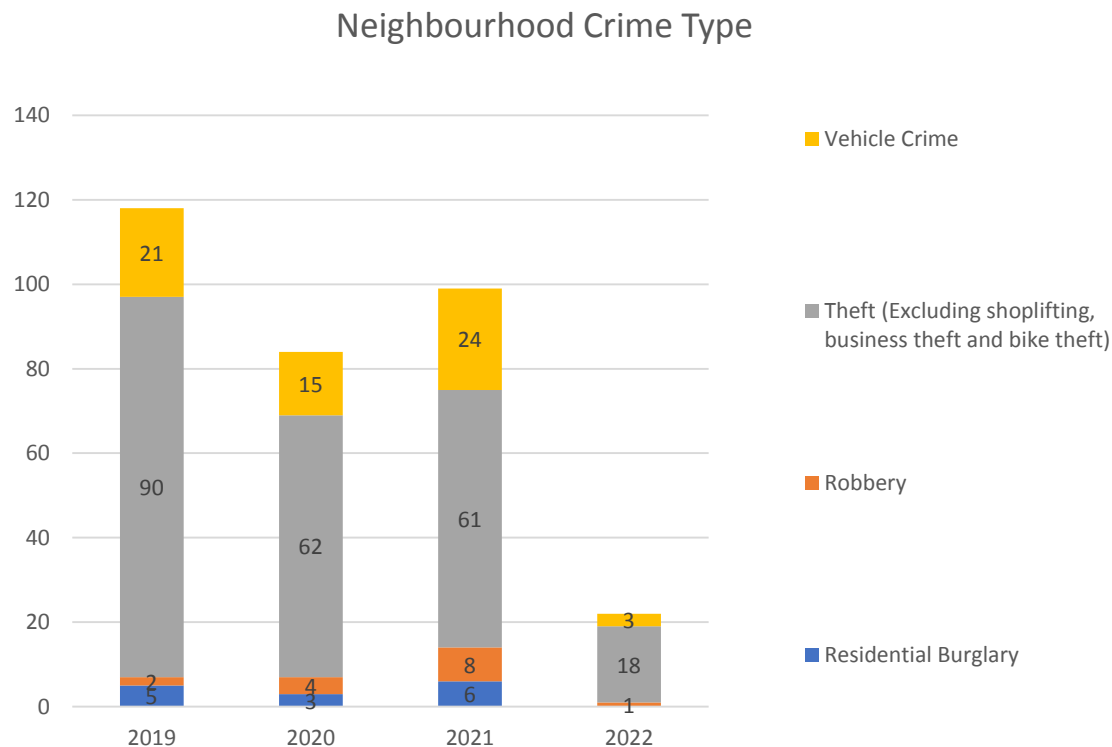
"Fights tend to break out and large groups of intimidating people crowd round"

"There's not always someone nearby or a close location I can trust"

"Waiting for a cab is intimidating especially outside [night club] drunk men approach you. Very intimidating"

Police presence in the NTE has increased to help curtail these issues, however this does not address the root causes and police are unable to cope with both the requirements of assisting vulnerable people, whilst also addressing offences. There is a lack of non-authoritarian guardians in the NTE. Epsom currently has a small number street pastors, however they are older and as such only feel comfortable operating in the early evenings, whereas the peak in violence and disorder is between midnight and 5am, particularly between 3am and 4am. Epsom town centre has an aged CCTV system which is monitored on restricted hours and as such police are unable to pre-empt and deflect issues. Increased access to CCTV by police would also help evidence aggression from door staff.

We are hopeful that some of our chosen responses will also help reduce neighbourhood crime in the area as a secondary benefit:



We believe the primary causes of the issues seen in Epsom include:

- A lack of capable guardians in the town centre to help identify and flag vulnerabilities at an earlier stage. This includes volunteers such as the Street Pastors and ineffective CCTV, also active bystanders.
- Pinch points, especially after venues close, which are a catalyst to violence and ASB. This includes a lack of late-night transport provision and availability of food/refreshments.
- A lack of training and awareness with licenced premises and their staff around VAWG, including drink spiking and identifying vulnerabilities.

We recognise that we must adopt a long-term problem-solving approach to this issue. Many of the proposed interventions will take time to develop, this application is part of a wider series of interventions planned to generate long-term change. To conclude, the funding offered by Safer Streets is integral to allowing the Community Safety Partnership to deliver its commitment to making the town centre safer for women and girls, and to reduce violence and ASB and the fear of such generated by the NTE.

2. Mandatory consultation

- a) **Please provide the details of the stakeholder groups you have consulted with in the development of this bid.** This should include at least two, relevant local or national organisations. For example, if your bid is targeting VAWG, you might choose to consult with a women's charity and a local organisation with responsibility for women and girls, such as a school or college. This consultation requirement applies to all bidders: PCCs, BTP, LAs and eligible CSOs.

This question has a 0% weighting but is a showstopper. Failure to provide details of the groups or organisations consulted in the development of your proposals will result in your bid being unsuccessful.

Details of groups engaged through consultation:

- Organisation name: Go Epsom (Business Improvement District)
- Area of focus/interest: Vitality and growth of businesses in Epsom Town Centre
- Website (if applicable): <https://goepsom.com/>
- Key Contact: [REDACTED] (BID Manager)
- Key Contact email address: [REDACTED]
- Key Contact phone: [REDACTED]
- Key Contact signature: [REDACTED]

- Organisation name: Epsom Street Pastors
- Area of focus/interest: Safety and welfare of users of the night-time economy
- Website (if applicable): <https://streetpastors.org/locations/epsom/>
- Key Contact: [REDACTED]
- Key Contact email address: [REDACTED]
- Key Contact phone: [REDACTED]
- Key Contact signature: [REDACTED]

- Organisation name: War on Woman (Epsom VAWG campaign group)
- Area of focus/interest: Campaign to end violence against women and girls
- Website (if applicable): <https://instagram.com/waronwoman?igshid=YmMyMTA2M2Y=>

- Key Contact: [REDACTED]
- Key Contact email address: Via Instagram
- Key Contact phone: [REDACTED]
- Key Contact signature: [REDACTED]

- Organisation name: Epsom & Ewell Pub Watch
- Area of focus/interest: Licensed venues including bars and clubs
- Website (if applicable): <https://schemelink.co.uk/schemesite-home.php?s=313>
- Key Contact: [REDACTED] (Chair of Pubwatch)
- Key Contact email address: [REDACTED]
- Key Contact phone: [REDACTED]
- Key Contact signature: [REDACTED]



b) Response: Assessing rationale for action. (35% weighting)

If your bid is successful, this answer will be inserted into your Safer Streets Fund grant agreement and used to track progress over the course of the Fund. An exemplar line has been included in the table template to provide guidance; please remove this for final submission. **This answer should include:**

Home Office Funding

- I. Summary (500 words):** Please provide a short summary identifying the combination of interventions you plan to deploy, and how these will address the hypothesis in question one. You should also briefly outline the input consultation with key partners has had in determining the chosen approach. Within this short summary, please identify any benefits on other crime types expected, and the number of crimes you estimate you may be able to reduce/prevent where possible.
- II. Response proposal table (300-word limit per deliverable for the rationale section) – please detail:**
 - Each of the interventions you propose delivering as part of your plan, including specific totals on how many of each intervention you plan to deploy for each deliverable, e.g. rollout of educational programme in the following LSOAs [...]; 400 streetlights to be upgraded.
 - The total cost of delivering the entirety of each deliverable, accompanied by an explanation of how this figure has been reached, e.g. via a quote from a local provider. **The total cost should match the total amount of grant funding you are requesting through this bid, and subsequently match the forecasts provided in Part C.**
 - The rationale behind the selection of each deliverable in this hotspot area, coupled with the evidence that suggests the intervention will be effective. You are encouraged to make use of the Safer Streets Fund toolkit but must explain why the evidence is relevant to your particular local situation.

Matched Resource/Funding

- III. Summary (max 800 words):** Please provide a summary identifying the combination of interventions you plan to deploy using matched funding, how these will address the hypothesis in question one, and the evidence to suggest these interventions will be effective. You are encouraged to draw on the Safer Streets Fund toolkit but must explain why this evidence is relevant to your particular local context. Matched funded interventions must still be targeted at meeting the primary objectives of the fund. You should briefly outline the input consultation with key partners has had in determining the chosen approach. Within this short summary, please identify any benefits on other crime types expected.

RESPONSE ANSWER TEMPLATE – Home Office funding only

i) Summary (max 500 words)

In our response to the VAWG and ASB issues identified we have focused on creating a safer environment. We strongly believe the emphasis should not be on victim's modifying their behaviour but to promote schemes that improve the safety and wellbeing of those who use our town centre.

There is a clear need to modernise the CCTV cameras which are currently end of life. We will utilise a more flexible approach moving away from a fixed control room where the cameras are monitored as part of many hundreds, to a local model where only these cameras are monitored by trained personnel with local knowledge. The CCTV will be monitored during busy weekend periods via 24-hour security based in the shopping centre. Security will be able to speak directly to the police to prevent late night incidents occurring or escalating, feedback live information and protect those who appear vulnerable. The CCTV will also be available for investigation purposes.

The delivery of a training package for licensed premises in the town is considered an essential part of the scheme. The #NightTimeSafety Survey identified that patrons did not feel safe attending licensed venues. The package is accredited, and the training will provide a unified approach for licensed premise ensuring appropriately trained staff, feelings of safety and to make Epsom less appealing to offenders.

Thirdly, **a communications package** involving social media and physical advertising will provide reassurance and act as a deterrent by advertising the improvements made. This includes the presence of reliable monitored CCTV, the services of the Night Angels/Street Pastors, the safe spaces provided by accredited businesses and the availability of free anti-spiking and spike detection devices.

The contribution of the Street Pastors is recognised as enduring and successful but during consultations, it was noted that the existing scheme has waned owing to a shortage of willing volunteers in the faith congregations. The bid seeks to **support this existing scheme as well as augmenting it with a complementary scheme** based on experience, specifically in Windsor, a comparable town with a similar scale night-time economy. The concept of developing and supporting a charity aimed at the vulnerable users of the night-time economy is considered viable but owing to the longer lead time for this, funding is sought in the 23-24 year. The charity will be accessible to a wider demographic of volunteers, increasing the number of patrols and assisting more of those who are vulnerable.

Finally, the utility of **providing free anti spiking and spike detection devices** has been considered positive. Anecdotally we know that some parents of students attending the town's University (Epsom contains a major Creative Arts University as well as a Dance School), have bought their children such devices to keep them safe. The devices will be given to licensed premise and patrons to prevent further cases of spiking and to promote a clear message that spiking is not tolerated. The ability for these devices to carry an appropriate logo or written message will further enhance this area.

ii) Response proposal table (this table should not include matched funding)

Deliverable (please include project management costs as a separate deliverable/item in this table)	Total cost	How has the costed amount been reached?	Evidence/rationale (max 300 words per deliverable)
Replacement of 16 CCTV cameras	£172,512	<p>Quote from CCTV supplier including transmission package for two years. Reusing and refurbishing existing CCTV posts.</p>	<p><i>The #NightTimeSafety Survey and call it out surveys demonstrate the town centre CCTV system is valued by members of the public and contributes to confidence, particularly during the hours of darkness. Yet the current CCTV, originally funded through a Home Office grant, is 30 years old and no longer fit for purpose, producing imagery, which is of low utility, particularly during the hours of darkness. See: https://www.surreycomet.co.uk/news/20052047.appeal-three-assaulted-waterloo-road-near-nandos-epsom-grill/. The toolkit indicates the value of a monitored system over non monitored so the proposal is novel in that it will not be reliant on a fixed monitoring location. Instead using 4G and the nascent 5G network combined with cloud storage in place of traditional fixed transmission lines, monitoring from a variety of locations will be possible including the security office in the shopping centre, the police Force Control Room and the local safer neighbourhood team office (with appropriate safeguards and governance). Since these cameras are marketed as mobile as they are demountable and feature wireless transmission, it will be possible to relocate them depending on future demand. The flexibility of this system will have additional benefits in the daytime, particularly in the field of retail crime, bike theft and missing person searches. The LSOA area proposed is confined to the Epsom Town Centre, specifically E01030411 although there are collateral benefits for surrounding LSOAs, some of which feature in the call it out survey.</i></p> <p><i>Consultation on this approach has been conducted with the Business Improvement District (Go Epsom), who are supportive as are the Pub Watch group.</i></p> <p><i>The Council currently fund the existing transmission costs of the present CCTV system. It is proposed that this will continue under any new CCTV system for the foreseeable future - the costs being broadly similar.</i></p>

Staff training and accreditation for licensed premise within the town centre to increase safety and awareness	£54,450	<p>Quote from contractor includes brand license and material, coordination and project management, training and accreditation</p>	<p>VAWG related incidents and drink spiking have been highlighted as areas of concern through several channels including the call it out survey and social media. The #NightTimeSafety Survey recently conducted by police shows that members of the public feel unsafe whilst attending our late-night licensed venues. In Epsom we have an active campaign group called WarOnWoman who are campaigning to end sexual violence in Epsom. VAWG is also included as a priority for the Community Safety Partnership.</p> <p>An accredited scheme for licensed businesses across Epsom will ensure a unified approach from our venues. Staff will be trained to support victims of sexual violence with a trauma informed approach and to understand perpetrator tactics and feel confident in reporting incidents.</p> <p>The use of brand and promotional materials will also promote the scheme and reassure users of the night-time economy that venues are trained. This will make them feel safer and make it less appealing for offenders committing crimes of VAWG and drink spiking.</p>
Specific communications package for Epsom Night-time economy promoting the safety of patrons in the town centre, the improvements made and promotions around personal safety	£25,000	<p>Quote from Surrey Police</p> <p>Quote is to the same value as a previous Safer Streets request for comms support in Woking. This figure would allow for, among other measures, digital and physical advertising materials in and around Epsom</p>	<p>The night-time economy is more frequently used by younger customers who are less likely to follow the social media accounts of the local police and council. Often their feedback is not heard directly, and any feedback provided states that local authorities do not listen or provide support. There are also concerns that incidents are under reported.</p> <p>A specific communications package to promote awareness and to target the night-time economy users to open lines of engagement, encourage reporting, highlight the behavioural change needed to ensure an effective police response but also encourage the feelings of safety.</p> <p>The campaign will also aim to deter offenders knowing that the local partners and community will not tolerate this behaviour.</p>

		town centre, targeted social media, and Surrey Police comms and branding support throughout.	
Street Pastors assistance with uniform and training.	£2,500	£500 per person to train and provide uniform (Quote from Street Pastors)	<p><i>Epsom have a small team of Street Pastors, a faith-based volunteer initiative. Volunteers patrol the town centre on Friday evenings and care for, listen to and help people who need assistance after using the night-time economy. The scheme recruits from several churches in the area and the bid will allow them to advertise, recruit further volunteers, provide training, complete DBS checks and provide them with uniform.</i></p> <p><i>This support is invaluable to ensure vulnerable people receive assistance whilst allowing Police and Ambulance units to remain available and attend to other incidents that require assistance.</i></p>
New Night Angels volunteer support scheme to collaborate with the Street Pastors.	£9,250	<p>£3,000 Charity set up costs (Quote from supplier)</p> <p>£800 – Website (Quote from Comms Team)</p> <p>£450 (£15 x 30) – DBS Check</p> <p>£3000 (£100 x 30) (Quote from supplier)</p>	<p><i>The Street Pastors work on Friday evenings and due to difficulties in finding volunteers from the faith community, the service is currently only available every other week and not available at all during the early morning hours where there are typically an increased number of potentially vulnerable people looking to make their way home.</i></p> <p><i>Venues have reported a 25-30% increase in use of the night-time economy even over pre-covid levels and due to this we need a further voluntary scheme (current working name - Night Angels), to work in conjunction with the Street Pastors. The scheme will be set up on a model already in existence in Windsor: https://streetangelswindsor.org/ a charity which allows recruitment and training to non-faith related volunteers which will assist in expanding the availability of volunteers and providing the support required in the Town Centre on a Friday and Saturday evening.</i></p> <p><i>The costs are to set up the charity and include charity registration and trustee packages, provide training in conflict management, observational skills and first aid. All volunteers will be DBS checked and the scheme requires advertising and the purchase of promotional material.</i></p>

		£2,000 – Advertising and promotion of scheme (Quotes from Windsor Street Angels scheme)	
Purchase of drink testing kits and preventative bottle stops to prevent drink spiking.	£8,000	£7000 (Quote from test kit supplier) £1000 (Quote for bottle spikes supplier)	<p><i>Reports of drink spiking have increased in Epsom Town Centre. To prevent further incidents and to support the venues the bid includes the purchase of test kits which can be given to licensed premise and customers. For large bulk orders the company also print logos / messages on the test kits which can assist in promoting the use of the kits in the Town Centre.</i></p> <p><i>There are further preventative measures available including bottle spikes which narrows the neck of the bottle to a straw size to reduce the risk of spiking. The bottle spikes are single use and will be purchased in bulk.</i></p> <p><i>The purchase of tests and bottle spikes will promote awareness and prevent the risk of spiking in Epsom Town Centre.</i></p>
Total cost:	£271,712		

RESPONSE ANSWER TEMPLATE– Matched funding only

III) Summary (max 800 words)
<p>The matched funding is drawn from payment in kind from Epsom & Ewell Borough Council and Surrey Police with a financial outlay from the Business Improvement District (Go Epsom).</p> <p>Surrey Police have noted the concerns raised regarding VAWG and ASB associated with the night-time economy. Feedback provided by members of the public in the call it out survey and the #NightTimeSafety Survey advised that they felt unsafe in the town centre and felt that there was a lack of police adding to the feelings of unease. As a result of the feedback and the escalation of incidents Surrey Police have agreed to provide an enhanced presence</p>

on the streets of Epsom. This is made up of one sergeant, six constables and one special during the overnight periods of Friday and Saturdays for the coming year. The enhancement totals £471,557 per year.

The police will be wearing high visibility jackets to ensure they are seen, and their presence will prevent incidents of violence occurring or escalating. They will also be available to assist any vulnerable or intoxicated people who may need assistance or who have become separated from their friends to prevent any harm occurring. Their presence not only allows prompt response to incidents but prevention of crime, reassurance to the public, and reinforces the message that Epsom is a safe place to enjoy during the night-time period.

Epsom & Ewell Borough Council have agreed to fund the project management costs on a part time basis at the amount of £1500 per month for the duration of the planning and implementation phase. By having a dedicated project manager, we can ensure that the project is delivered in a timely manner whilst ensuring the outputs, risks and mitigations are met. The project manager will act as a point of contact for the Home Office and maintain a record of expenditure including monitoring and declaring any underspends.

The Council have also allocated a proportion of the street cleansing budget to remove litter, particularly alcohol related litter, graffiti and detritus from the town amounting to £43,875 ending 31 March 2024. Our response is based on the influential broken window theory (Wilson & Kelling, 1982) which states that any visible signs of crime and civil disorder, such as broken windows, littering, vandalism, and loitering, create an urban environment that promotes even more crime and disorder. The allocation to street cleansing will prevent environmental degradation and feelings of an unsafe and unloved environment curbing further crime.

The Business Improvement District (Go Epsom) have agreed to fund the local monitoring of the CCTV system at a cost of £50,000 per annum. CCTV is an excellent investigative tool, but it is evidenced by the College of Policing that CCTV requires monitoring of live footage to be effective as a preventative measure.

The presence of CCTV aids in the reduction of crime by increasing the offender's perception of the risk they may get caught, increasing the actual risk of getting caught and encouraging the public use of an area to be used in an appropriate manner. The monitoring of the CCTV will act as a preventative measure because incidents will be monitored live and fed directly into the Police and licensed premise. This will allow police to be present before incidents occur or escalate. The CCTV will also be monitored in the local shopping centre security office. This means that the CCTV operator will have local knowledge and be reviewing a reduced number of cameras compared to a CCTV control room permitting close attention to this area. As a secondary benefit the CCTV will be available 24/7 which will have the same benefits to the town centre during the daytime.

c) Delivery: Ensuring the proposed activity can be delivered in the requisite timeframe. (25% weighting)

Please complete the below Delivery Answer Template detailing how you plan to deliver each individual deliverable by 30 September 2023.

If your bid is successful, the submitted version of the Delivery Proposal Template will be inserted into your Safer Streets Fund grant agreement and used to track progress over the course of the fund. Exemplar lines has been included in the template to provide some guidance; please remove this for final submission. This template should include:

- I. **Summary (max 200 words):** A summary of governance and delivery arrangements and procedures that are or will be put in place for the project to ensure delivery internally and across different partnership groups. For example, the delivery board/s that will oversee funding, how often they will meet, an explanation of dedicated project resource, and the project management processes that will be employed. Please reference to how you will ensure that you have the relevant expertise in place to deliver.

- II. **Delivery table including:**
 - A clear description of each deliverable.
 - A clear description of roles and responsibilities of all parties that are involved / a summary of partnership arrangements for the delivery of each deliverable.
 - Notation of the milestones you will have to hit to ensure you deliver this project before the end of the funded period.
 - Your assessment of the main risks to delivery (including where delivery is dependent on external factors – e.g. planning permission, new suppliers) – and any mitigating actions and contingency plans you will put in place to ensure the project runs as outlined to time and budget.

DELIVERY ANSWER TEMPLATE

i. Summary (max 200 words):

Epsom & Ewell Borough Council (EEBC) will lead the bid and will provide a project manager who will arrange monthly project meetings. The project team will consist of the Council, Surrey Police, a representative from the Police and Crime Commissioner and the BID. A formal project plan and risk register will be developed and managed by the project manager, referencing the milestones, timescales, outputs, risks and mitigations. The plan and risk register will be reviewed and overseen by partners at monthly meetings.

The project manager will be the point of contact for the Home Office and external evaluator completing all the various returns and monitoring outcomes. Additionally, they will maintain a record of expenditure and work with the Council's finance team to ensure the spend is following the expected profile.

The Council will operate the tendering process using its existing procedures. The Council will have overall responsibility for the project represented by its Head of Housing and Community who will ensure accurate financial reporting in monitoring returns and declaring any

underspends via the project manager. Where expertise is unavailable to partners, it will be acquired through external consultancy, and this has been factored into the proposed bid.

ii. Delivery table (no word limit) – this table should only refer to home office funded deliverables

Deliverable	Partner involvement and governance	Milestones	Risks and mitigations
Replacement of 16 CCTV cameras	Epsom & Ewell Borough Council will lead on this utilising ESPO Framework 268.	<p>Begin formal procurement process to select CCTV provider – 1 August 2022</p> <p>Complete procurement and begin delivery with successful provider – 1 December 2022</p> <p>Complete full installation of 16 CCTV and commissioning by 28 February 2023.</p>	<p>Risk: long/delayed lead-in times for receiving equipment.</p> <p>Mitigation: Use of framework agreement for rapid procurement. Informal contact with potential supplier indicates the industry is able to deliver within expected timescales.</p> <p>Risk: Viability of some of the locations is compromised through practical issues or inability to deploy with a minimal collateral intrusion.</p> <p>Mitigation: The numbers of cameras will be scaled back with any resulting saving being utilised as contingency or returned to funding source.</p>
Staff training and accreditation for licensed premise	The syllabus and content of this training course will be reviewed by the bid	Tendering for the opportunity using online tendering portal “procontract” minimum 28 day tendering window	Risk: Insufficient time to deliver the project

within the town centre to increase safety and awareness	partners but the contract for delivery is expected to be with Epsom & Ewell Borough Council	preceded by 4 weeks to write the specification and a further 4 weeks for evaluation. Expected date of 1 November for contract signing. Likely training to commence Q4 22-23 in time for deadline of 31/3/23	Mitigation: Tendering opportunity will make clear the timescales and suppliers will be contractually bound to deliver in the timeframes expected. Risk: Poor reception amongst licensed premises Mitigation: Approaches to the chair of pubwatch has indicated there will be a good take up
<i>Specific communications package for Epsom Night-time economy promoting the safety of patrons in the town centre, the improvements made and promotions around personal safety</i>	Surrey Police will lead on this in consultation with other partners. Opportunity to utilise council street furniture assets as well as bus shelters, advertising boards and railway station.	Development of the package during November and December 2022. Package ready for January 2023 start.	Risk: Creating comms that will engage with night-time economy patrons, who may already be intoxicated by the time they arrive in the town centre. Mitigation: Target comms to a wider audience – night-time economy staff and Epsom residents – along with potential digital comms via social media that could reach the intended audience ahead of time. Consideration to be given to making our messaging very simple and clear and not trying to overload the intended audience with information that will then be forgotten. Surrey Police have experience in delivering communications packages.
<i>Street Pastors assistance with uniform and training.</i>	<i>Epsom & Ewell Council has existing suppliers of uniform and can source training with minimal effort given the low proposed spend</i>	<i>Obtain a formal written request of support requirements from Street Pastors – 1 October 2022. Expected deployment of training and new uniforms/support gear by 1 December 2022.</i>	

<i>New Night Angels volunteer support scheme to collaborate with the Street Pastors.</i>	Epsom & Ewell Borough Council to lead. Longer lead time item planned for 23-24 spend. Consultation with stakeholders including statutory agencies and borough councillors prior to decision to proceed.	Expected due diligence work conducted April – June 2023 including defining charitable aims and the structure. Estimated timeframe for establishment is 1 September 2023 allowing for recruitment with support obtained from external advisor.	<p>Risk: Insufficient expertise available to properly establish the charity</p> <p>Mitigation: Emulating a successful similar approach reduces the likelihood of unforeseen problems and buying in support from outside to establish the charity reduces the risk. Longer timeframe selected to allow for space to plan the arrangements.</p>
<i>Purchase of drink testing kits and preventative bottle stops to prevent drink spiking.</i>	Epsom & Ewell Council to lead based on input from licensed businesses and pubwatch group. Agreement with stakeholders on messaging to be printed on material, allocations and means for distribution.	<p>Obtain samples and complete stakeholder meetings by 31 October 2022. Order placed buy 15 November 2022.</p> <p>Delivery and deployment in January 2023 to coincide with commencement of comms package.</p>	<p>Risk: Poor take up either by the venues or the customers of the venues</p> <p>Mitigation: This step to be supported by the communications package and via the pub watch members. There is an opportunity for distribution more widely such as the local Creative Arts University</p>

d) How will you sustain the impact of your plan after the funding period has ended? (15% weighting)

Please complete the below Sustainability Proposal Template detailing how you plan to ensure sustainable impact of your proposals beyond the funded period (no word limit). Bidders should demonstrate commitment to maintaining physical interventions, such as CCTV and streetlighting, beyond the funded period. For interventions where the likelihood of impact is less well-evidenced, such as for VAWG and ASB interventions, there should be plans to sustain the interventions so long as they are assessed as effective. This answer includes a declaration that you will regularly assess whether your interventions remain impactful; if you were to make an assessment that these interventions did not appear to deliver benefits, we would not expect you to sustain said interventions.

If your bid is successful, the submitted version of the Sustainability Proposal Template will be inserted into your Safer Streets Fund grant agreement and used to track progress over the course of the fund. An exemplar line has been included in the template as guidance; please remove this for final submission. This template should include:

- The identification of the ongoing costs (if any) to each deliverable/ intervention proposed in your bid.
- A statement about how these costs will be met and how the intervention will be maintained beyond the funded period, including identifying any partnership agreements.
- Information on how you expect each deliverable to deliver impact beyond the funded period.
- If the intervention will not be sustained, a suitable explanation for why it is not needed beyond the funded period.

SUSTAINABILITY PROPOSAL TEMPLATE

<p>If implementing innovative/experimental proposals, can you confirm that you will regularly assess the impact of your proposals, and commit to sustaining them if they remain impactful?</p>		<p>Yes</p>	
<p>Deliverable (Home office funded deliverables only)</p>	<p>Identify any ongoing costs beyond funded period</p>	<p>How will these costs be met and the intervention maintained beyond the funded period? Partner agreements should be identified.</p>	<p>How this will deliver impact beyond funded period</p>
<p>Replacement of 16 CCTV cameras</p>	<p>Aprox £22,000 p/a transmission and storage costs.</p>	<p>Epsom & Ewell Borough Council proposes to switch its similar annual budget used to support the current legacy system to this new installation.</p>	<p>In the longer term, given the proposals involve the use of wireless technology, there are opportunities to adjust, add to and redeploy the locations for minimal cost. This is considered an enhancement to the proposals over and above the initial placement of the cameras and</p>

			constitute additional benefits of the initial investment.
Staff training and accreditation for licensed premise within the town centre to increase safety and awareness	Following initial training, it will occasionally be necessary for refresher training to be deployed. This is not expected to be at the same level of cost as the initial training however precise costs and timescales have not been obtained.	<p>The Council will consider part funding update training alongside other partners and the businesses themselves. There is precedent for this level of support for example the BID currently cover the insurance costs of the pubwatch group.</p> <p>The pubwatch group itself is key to the lasting effect of this intervention and an appropriate partner agreement would be drawn up to allow elements of this training to be taken forward to future years delivered as part of pubwatch itself.</p>	Clearly the effect of training will wain after a period of time although it is anticipated the training materials will be available to allow the businesses to continue to access the resources. There is mitigation in that the training is accredited and if it is not maintained the accreditation will lapse providing an incentive for renewal. It is expected that the pub watch group would be the delivery vehicle for refresher training utilising partner funding accessed via the Community Safety Partnership..
Specific communications package for Epsom Night-time economy promoting the safety of patrons in the town centre, the improvements made and promotions around personal safety	None		The budget will allow for the acquisition of physical communications assets which will persist beyond the funded life of the project and which will be made available to partners.

Street Pastors assistance with uniform and training.	None identified	There are no ongoing funding costs associated with street pastors but Epsom & Ewell Council would be receptive to reasonable requests for funding for equipment and supplies provided it was in support of the objectives in this bid.	
New Night Angels volunteer support scheme to collaborate with the Street Pastors.	The precise format of the new proposed charity is not set and much of the initial funding will sustain it for many years and it is not expected to require an extensive working capital. During the scoping period investigations will be held about the likely running costs which are expected to be minimal and how the charity might raise those funds.	To be identified	It is important that the proposed charitable model provides a sustainable vehicle for delivery of the aims and experience from elsewhere shows that it does work. By emulating the approach of others and some of the steps taken, partners are confident that this is the correct approach to provide a lasting effect from the initial investment.
Purchase of drink testing kits and preventative bottle stops to prevent drink spiking.	None identified.	No ongoing costs other than storage which will be provided by the Borough Council.	The potential supplier confirms test kits have a 5 year shelf life and it is proposed to distribute them in bulk initially followed by fulfilment periodically as required by businesses. Any new business will be offered the facility. Partners will use existing links with educational establishments to distribute material at freshers fairs etc.

Part C – Forecast Expenditure and Financial and Organisational Capability

You may be contacted by the Authority if this assessment identifies any significant causes for concern and the authority reserves the right to seek additional information and/ or assurances in these circumstances. Where you believe concerns may be raised, which you have not already addressed in your submission, please provide additional supporting information and/or explanation in your response.

This section requests completion of the overleaf template to provide a plan of how funds will be spent over the delivery period. **Please note that funds allocated for the 2022/23 financial year can only be spent until 31 March 2023, while funds for the 2023/24 financial year must be spent by 30 September 2023. Funding allocated for the 2022/23 financial year cannot be rolled over into 2023/24 as per HM Treasury regulations.**

1. Please complete the overleaf Financial Forecasting Templates, detailing your:
 - a. Projected expenditure of Home Office funding in the 2022/23 financial year (ending 31 March 2023).
 - b. Projected expenditure of Home Office funding in the 2023/24 financial year (this funding must be spent by 30 September 2023).
 - c. Projected expenditure of matched funding in the 2022/23 financial year (ending 31 March 2023).
 - d. Projected expenditure of matched funding in the 2023/24 financial year (this funding must be spent by 31 March 2024).
- The figures provided in the overleaf template will be compared against the figures provided in in Parts A and B, so please ensure these figures add to the same total. As these are forecasts, please leave the 'Actual' columns empty.
2. **CSOs only: please provide a copy of your audited accounts for each of the most recent two years (including details of reserves held).**

The relevant document(s) should be attached to this application; confirmation and attachment(s) is/are required; the information provided will be assessed to test the financial viability and robustness of an organisation.

If you are unable to provide a copy of your audited accounts then please provide, in order of preference, one of the following:

- A Statement of the Turnover, Profit & Loss account / Income Statement, Balance Sheet / Statement of Financial Position, and Statement of cash flow for the two most recent years of trading for this organisation. A statement of the cash flow forecast for the current year, and a bank letter outlining the current cash and credit position.
- A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.
- Alternative means of demonstrating financial status if any of the above are not available (e.g. Forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).

If you are able to only partly provide the information requested above please attach supplementary information as required:

- If your accounts are unaudited please provide suitable independent confirmation of your financial position e.g. bank letter.
- If you only submit abbreviated accounts please provide excluded information.
- If your most recent accounts are more than 12 months old please provide additional management information for the most recent financial period.

Grant funding is (to be ring-fenced) for use only to support delivery of the Purpose; Bidders must operate effective monitoring and financial management systems.

[Please turn-over to next page]

Financial Forecasting Templates – Home Office funding (this should not include matched funding):

Reporting period 2022/23	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
Jul-22															
Aug-22															
Sep-22			£12,862.40												
Q2 total			£12,862.40												£12,862.40
Oct-22															
Nov-22															
Dec-22			£2,500.00						£13,612.50						
Q3 total			£2,500.00						£13,612.50						£16,112.50
Jan-23			£8,000.00						£13,612.50		£8,333				
Feb-23			£115,761.60		£43,888				£13,612.50		£8,333				
Mar-23									£13,612.50		£8,333				
Q4 total			£123,761.60		£43,888				£40,837.50		£25,000				£233,487.00
Grand total expenditure for 2022/23			£139,124		£43,888				£54,450		£25,000				£262,462



Reporting period 2023/24	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
Apr-23									£3,083.30						
May-23									£3,083.30						
Jun-23									£3,083.30						
Q1 total									£9,249.90						£9,249.90
Jul-23															
Aug-23															
Sep-23															
Q2 total															
Grand total expenditure for 2023/24									£9,249.90						£9,250

Home Office funding

£271,712

Grand total expenditure for 2022/23 and 2023/24 financial years combined (should match Part A, question 2).

Financial Forecasting Templates – Matched funding (these tables should include matched funding only)

Matched funding only															
Reporting period 2022/23	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
Jul-22	£43,767.13														
Aug-22	£43,767.13														
Sep-22	£43,767.13														
Q2 total	£131,301.40														
Oct-22	£43,767.13														
Nov-22	£43,767.13														
Dec-22	£43,767.13														
Q3 total	£131,301.40														
Jan-23	£43,767.13														
Feb-23	£43,767.13														
Mar-23	£47,933.80														
Q4 total	£135,468.07														

Total matched funding expenditure for 2022/23	£398,070.87													
--	--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--

Matched funding only															
Reporting period 2023/24	People expenditure (£)		Equipment expenditure – capital (£)		Equipment expenditure – expense (£)		Subcontracting expenditure – capital (£)		Subcontracting expenditure – expense (£)		Other expenditure – capital (£)		Other expenditure – expense (£)		Total (£)
	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	Forecast	Actual	
Apr-23	£47,933.80														
May-23	£47,933.80														
Jun-23	£47,933.80														
Q1 total	£143,801.40														
Jul-23	£47,933.80														
Aug-23	£47,933.80														
Sep-23	£47,933.80														
Q2 total	£143,801.40														
Oct-23	£46,387.73														
Nov-23	£46,387.73														
Dec-23	£46,387.73														
Q3 total	£139,163.20														
Jan-24	£46,387.73														
Feb-24	£46,387.73														

Mar-24	£46,387.73														
Q4 total	£139,163.20														
Grand total expenditure for 2023/24	£565,929.20														

Match funding	£964,000.07
Grand total expenditure for 2022/23 and 2023/24 financial years combined (should match Part A, question 5).	

Part D – Commercial and Financial Declarations

1. Financial Declarations:

Please confirm that (Yes/No):

- a) Your organisation has met the terms of its banking facilities, loan agreements, and creditor obligations during the past year.
- b) Grant funding will be used only to support delivery of the purpose.
- c) Expenditure will be closely monitored and reported to the Authority each quarter and at the request of the Authority.
- d) No more than 7% of the award value will be used for indirect administration costs (a cost that cannot be directly attributed to the project).

If you are unable to confirm any of the above requests, please answer 'No' below and provide explanation.

Please be advised that failure to confirm these requests may result in your bid being unsuccessful.

- a) Yes
- b) Yes
- c) Yes
- d) Yes

2. For Civil Society Organisations only - please confirm:

- a) You are a registered charity, a regulated 'exempt charity', a charitable incorporated organisation or a social enterprise.
- b) You have been established for at least two years;
- c) The amount of funding sought does not represent more than 50% of your annual turnover for that financial year; and
- d) You have attached the records requested in section C.
- e) Your bid should result in a wide community impact. As an indication, bidders in previous rounds of the Fund have been advised to target areas of between 500 and 3,500 households (or 1,000 to 9,000 residents), which corresponds approximately to between one and three Lower Super Output Areas (see 6.2 for

further information on LSOAs). However, this will depend on the amount of funding requested and the rationale provided for the proposals.

The Authority will assess your turnover against its own estimated annual value of individual grants to be awarded. If it is of the opinion that a lower turnover represents a significant risk to the Authority, it may result in a Bidder being excluded from further participation in the procurement process unless an appropriate parent or other type of guarantee can be provided.

- a) Yes
- b) Yes
- c) Yes
- d) Yes, records attached.
- e) Yes

3. Commercial Declarations:

Please confirm that (Yes/No):

- a) You have not had a grant agreement terminated for default in the last three years.
- b) The funding being bid for from this opportunity is not double funding.
- c) This organisation has the legal authority to carry out the work proposed in this bid
- d) If you are an LA or PCC bidder, this bid has been authorised by the relevant PCC for your area, as detailed in Part A, Question 1. This question is automatically confirmed if you are a PCC.

- a) Yes
- b) Yes
- c) Yes
- d) Yes

4. Please include the names and signatures of all organisations involved in the development and delivery of this bid. For LAs and PCCs, this must include the signature of the PCC whose area this bid falls within.

Name: [REDACTED] [Head of Housing and Community]

Organisation: Epsom and Ewell Borough Council

Date: 10/05/2022

Signature: [REDACTED]

Name: [REDACTED] Borough Commander Inspector

Organisation: Surrey Police

Date: 10/05/2022

Signature: [REDACTED]

Name:

Organisation:

Role:

Date:

Signature: _____

(repeat as necessary)